

Date

MEMORANDUM FOR Commander, U.S. Army Garrison Rheinland-Pfalz, ATTN:
Private Organization Liaison, Unit 23152, APO AE 09067-3152

SUBJECT: SOFA Status of Membership

1. Private Organization (NAME) has XXXX members of which XX% are Active Duty, XX% current DoD employees with a current SOFA card and XX% are DoD family member with SOFA status.

Signature

Name

President (PO Name)