# 2022 USAG-RP Individual Volunteer of the *YEAR* Nomination Form

*(****A typed form is required****)*

**\*\*\*DUE DATE: 24 FEBRUARY 2023\*\*\* \*\*\*DUE DATE: 24 FEBRUARY 2023\*\*\***

***\*\*Select category\*\****

**-Single Soldier (# S- ) -Military Category (# M- )**

**-Teen Category {9th grade & above} (# T-\_\_\_) -Youth Category {8th grade & below} (# Y- )**

**-Family Category (# F- ) -Civilian Category (# C- )**

# Volunteer's Personal Data

Nominee's Name:

Last First Rank (if military)

E-mail Address:  Home & Cell Phone Numbers:

# Organization & Nominator’s Data

Organization(s) of Volunteer Activities: Job Title of Volunteer: Nominator’s Name:

Last First Rank (if military)

Relationship to Nominee: Nominator’s E-mail:

Nominator’s Phone Number(s):

Nominator's Signature:

Date:

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*AVCC USE ONLY*

Volunteer Registered in VMIS:  Yes  No Certified Hours:

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**INSTRUCTIONS**: Use only this form, typed and limited to the number of lines in each block indicated. Include only descriptions of volunteer information and work pertaining to the current volunteer year: ***1 January – 31 December 2022***. Please insure the volunteers hours are all recorded and approved in VMIS at: [Volunteer Management Information System (armyfamilywebportal.com)](https://vmis.armyfamilywebportal.com/)

**PRESCRIBED FORMAT:** The nomination will be limited to the space provided and indicated. Hand-written submissions are not authorized. The nomination form **must NOT contain** nominee's (or nominator's) First or Last name; instead, use the pronouns "**he**" or "**she**," and phrases such as "**this volunteer**;" or omit such words all together and use brief, bullet-style statements.

**GUIDELINES:** The nomination should be specific and **ACTION** oriented--avoid platitudes such as "superior" or "terrific." Bullet format is strongly recommended. Action bullets should consist of three parts: (1) What the volunteer did, (2) How they did it, (3) Impact and/or results of the actions (i.e. why it was significant).

**SCORING CRITERIA:** The Selection Board will use the following criteria to score the nomination packages, please include all items in each write-up to ensure the volunteer is competitive: (1) Description & Scope of Duties = 5pts, (2) Demonstrated Performance = 15pts,

(3) Impact on Organization = 10pts, (4) Impact on Community = 10pts

**DUE DATE:** Nominations are due to Army Community Service via e-mail to usarmy.rheinland-pfalz.id-europe.mbx.garrison-acs@army.mil **NLT Friday, 24 February, 2023**. For more information, call Julie Stephens at DSN 531-2862, commercial 0611-143- 531-2862 (Bldg. 8666, room 108, Smith Barracks).

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| *\*\*AVCC Use\*\** Nomination: # S- # M- # T- #Y- #F- #C-  |
| **2022 USAG-RP Individual Volunteer of the *YEAR* Nomination Form***Use the space below to detail this volunteer’s contribution to the organization.* ***Do NOT use the volunteer’s name on this page.***

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| Impact of Volunteer’s Activities on the Community = 10pts (13 Lines maximum in this block) |

Description and Scope of Duties (i.e. Job Description) = 5pts (11 Lines maximum in this block) |
| Demonstrated Performance = 15pts (17 Lines maximum in this block) |
| Impact of Volunteer’s Activities on the Organization = 10pts (13 Lines maximum in this block) |